

May 2016

April showers bring May flowers and a whole new month of organization!

A simplified life is a beautiful life.

It seems that there is always a drawer or shelf that needs purging, sorting, and organizing. This is catch-up month!



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Clean off all flat surfaces in your bedroom.	3 Sort and organize mail.	4 Get rid of all those extra nonworking pens and pencils.	5 Clean out a pantry shelf.	6 Clean kitchen counters.	7
8	9 Purge and organize cookbooks.	10 Purge desk drawers.	11 Categorize office supplies. Store like items together.	12 Purge and organize placemats.	13 Clean off all flat surfaces in laundry room.	14
15	16 Clean a junk drawer.	17 Clean under the bed.	18 Purge and Organize Jewelry.	19 Organize any closet.	20 Organize any closet.	21
22	23 Spend 15 minutes cleaning out a junk drawer.	24 Purge and organize vases.	25 Purge and organize master bath drawers.	26 Purge and organize plastic food containers.	27 Clean and organize laundry supplies.	28
29	30 Purge and organize travel toiletries.	31 Finish any undone items.				

Tip One: Turn up the music and enjoy!

Tip Two: Make three piles: Throw Away, Give Away, and Put Away.

Tip Three: Purge! Touch everything only once.

Tip Four: Don't Overthink it.

Tip Five: Make it routine. Put items away every day.

Tip Six: Congratulate yourself everyday you spend 15 min. organizing.